



# **ASSOCIATION OF CALIFORNIA AIRPORTS**

Board Meeting Minutes  
Sacramento International Airport  
Wednesday, November 7, 2007

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## Board Members Present:

Tom Weil, Past-President  
Jerry Martin, President  
Mary Hansen, Secretary/Treasurer  
John Pfeifer, Corporate  
Mark Bautista  
James Jenkins, Vice President  
Steve Bultman, Corporate  
Mario Cifuentez  
Steve Birdsall

## Board Member Absent:

Rob Probst  
Mike Shutt, Corporate  
Ken Robbins

## Members Present:

Austin Wiswell  
Rich Pinnell  
Paul Ybarra  
Dominic Stuth

## Welcome

The meeting was called to order by President Jerry Martin at approximately 10.15 am.

## Minutes/Treasurers Report

*A motion was made by Tom Weil, to accept the minutes from the September 20, 2007, meeting. Steve Bultman seconded the motion. The motion was unanimously carried.*

The Treasurer's Report was provided showing an ending balance as of November 6, 2007, \$ It was agreed by everyone that the Treasurer's Report should not be voted on for approval. Instead, it should be provided and "received" by the Board.

## Old Business

### *California Best Practices*

A general discussion occurred on the Best Practices effort. Jerry Martin reported that he and Steve Bultman traveled to Los Angeles to attend the FAA Best Practices committee meeting. He said that the process is going slowly and that the next meeting was scheduled for November 8 in Sacramento. The big issue the committee is currently addressing is the relationship of CEQA and NEPA documentation. Currently, the thinking is that the FAA will require separate documents, but that is yet to be formally decided.

Jerry Martin encouraged those in attendance to forward him any suggestions for the committee to consider. Jerry sits on the committee that is discussing putting together a similar document that Nevada prepared.

### *2007 Fall Conference Wrap Up*

A general discussion was held on the conference. It was agreed by the membership at the previous meeting to have the conference at Inn By the Lake in 2008. The Reno Air Races are scheduled for September 10-14, 2008. Following the same time period as before, that puts the ACA Conference the following week.

*A motion was made by John Pfeifer to hold the 2008 Annual Fall Conference on September 17-20, 2008. Steve Bultman seconded the motion. The motion was unanimously carried.*

### New Business

#### *Review and Approval Budget*

The Board reviewed the previous budget. Because Inn by the Lake has advised the Board that there will be no increases for 2008, the budget would be set as the same levels as the previous year. Currently, there is approximately a \$5,000 profit from the annual conference activities.

*A motion was made by Steve Birdsall to set the 2008 ACA budget at the same levels as the 2007 budget. John Pfeifer seconded the motion. The motion was unanimously carried.*

#### *Set Annual Calendar*

The annual meeting dates for Board Meetings were set in conjunction with the TACA calendar. The meetings will begin at 10 am at the conference room, Sacramento International Airport, as follows:

January 16, 2008  
March 26, 2008  
May 7, 2008  
August 6, 2008  
October 15, 2008

The annual membership meeting in September will be part of the annual conference agenda and will be set at a later date.

#### *Legislative Update*

John provided a brief update on legislative issues. Not much has changed. The TACA recommendations for this year will be the same as 2006 and will be presented to the CTC on December 13-14, 2007.

At the time of the meeting, the FAA Reauthorization had not yet passed and there was a continuing resolution in place.

A discussion was then held on the proposed rule concerning "Advanced Information on Private Aircraft Arriving and Departing the United States." John Pfeifer had prepared a letter expressing ACA's objection to the ruling. The ruling would require advance notice by internet concerning leaving or arriving the country and require the local airport to oversee aircraft manifests, even at unattended airports.

*John Pfeifer made a motion to send a letter to the Border Security Regulations Branch expressing ACA's concerns and objections. Steve Birdsall seconded the motion. The motion was unanimously carried.*

#### *By-Laws Review*

It was decided that there would not be any necessary changes to the By-Laws until the organization received its approval from the state to form a 501(c)6 organization. This item was tabled for discussion until that time.

#### *Establish Committees*

The conference committee was established as follows: Jerry Martin and John Pfeifer, program; Harry Krug, entertainment; Steve Bultman, sponsorships; Mary Hansen, conference details and registration; Rich Pinnell, Ascent Aviation, a new member, also volunteered to help the committee.

John Pfeifer will review the Standing Committee and recommend action taken at the next meeting.

#### *Membership Update*

A discussion took place concerning Honorary Memberships for the presidents of the Airport Managers Associations for Arizona, Nevada, and the president of SWAAAE.

*A motion was made by Tom Weil to provide Honorary Memberships for the President of the Arizona and Nevada Airport Managers Associations and the SWAAAE President. It was seconded by Mario Cifuentez. The motion was unanimously carried.*

Mary Hansen indicated she would work on a membership certificate that was suggested at the annual meeting with the membership. Some samples were shown at the meeting.

#### General Discussion

At the next meeting, ideas will be discussed for President Jerry Martin to present at the FAA conference.

Austin Wizwell mentioned a presentation at U.C Davis in March concerning land use compatibility. He will provide more information to Jerry.

There being no further business, the meeting was adjourned at approximately 12:25 pm.

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_